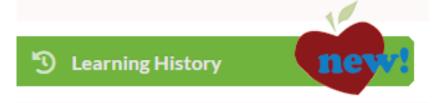


Update to the User Interface (Learning History)



How to view and print a Certificate of Completion

How to view and print a Certificate of Completion

- Select Learning History from left side menu
- Scroll down to the desired course
- Click View Certificate to the right of the title

How to view and print your Learning History

How to view and print your **Learning History**

- Select **Learning History** from left side menu
- Click to View as Report on the right side
- Click transcript report next to checkmark

How to review training content after completion

How to review training content after completion

- Select Learning History from left side menu
- Scroll down to the desired course
- Click course title to access modules